

# Waddington Parish Council

Clerk: Mrs Carol Baird  
4 Park Avenue  
Clitheroe  
Lancashire  
BB7 2HW  
Tel: 07581 187615  
Email: [parishclerk@waddington.website](mailto:parishclerk@waddington.website)

## Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 14<sup>th</sup> March 2022 at 7:30pm in the Refectory meeting room at St Helen's church Waddington (entrance by the stocks at the door at the side of the church)



C. Baird (Clerk & RFO)

### Agenda

*Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.*

1.	Introduction	Attachments
	<i>Chair to welcome Councillors and members of the public, and to explain the process for any public participation at point 4 on the Agenda.</i>	
2.	<b>Attendance and Apologies</b>	
	<i>To note attendance and to receive and approve apologies for absence.</i>	
3.	<b>Declarations of interest</b>	
	<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>	
4.	<b>Public Participation (max 5 mins per person)</b>	
	<i>To adjourn and hear from members of the public wishing to speak at the meeting (non-residents of Waddington to be heard at the discretion of the Chair). Request by email for the following issues to be raised: 1. Cone by Brook House 2. New gate on the Croft 3. Gate by the old Schoolhouse</i>	<i>Email circulated to Councillors</i>
5.	<b>Minutes of previous Meeting</b>	
	<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 14<sup>th</sup> February 22 - to be signed off by the Chair.</i>	<i>Draft minutes of Feb. meeting</i>
6.	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not required to be on this Agenda)</b>	
	<i>School path and hedge issue resolved – verbal update from the Clerk.  Waddington-Clitheroe cycle lane request rejected by LCC – verbal update from the Clerk.  Cenotaph cleaning – verbal update from the Clerk.</i>	

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<b>7.</b>	<b>Waddington Parish Council Leaflet/Flyer</b>	
	<i>To receive and note a verbal update from Clerk on the distribution of the leaflet publicising the Parish Council and the Platinum Jubilee Public Meeting, produced by Sara Edmondson.</i>	
<b>8.</b>	<b>Haweswater Aqueduct Resilience Programme (HARP)</b>	
	<i>To receive and note a verbal update on HARP by Cllr Rattigan regarding latest United Utilities update.</i>	
<b>9.</b>	<b>Updates from Committees</b>	
	<p><b>Staff Committee</b> <i>Verbal update from Cllr Rattigan regarding Clerk hours.</i></p> <p><b>Finance Committee</b> <i>Date for next Finance Committee is proposed as Monday 11<sup>th</sup> April 6.30pm before the next WPC meeting.</i></p>	
<b>10.</b>	<b>Monthly Financial Reporting</b>	
	<i>To receive and note the monthly report prepared and circulated by the Responsible Financial Officer, Carol Baird.</i>	<i>Monthly report circulated on 14/03/22</i>
<b>11.</b>	<b>Council's Policy Documents</b>	
	<i>Employment policies to be adopted.</i>	<i>Circulated to Councillors</i>
<b>12.</b>	<b>Allotments</b>	
	<p><i>To receive and note a verbal Allotment update by Cllr Rattigan.</i></p> <p><i>Prior to this WPC meeting allotment holders are invited to attend an Allotment holders meeting at 6.30pm on Monday 14<sup>th</sup> March in the Refectory to sign their new tenancy contracts. Clerk to send out individual invitations.</i></p>	<i>Landowners and Tenancy Agreement circulated to Councillors</i>
<b>13.</b>	<b>Preparations for the Queen's Platinum Jubilee 2-5<sup>th</sup> June 2022</b>	
	<p><i>To receive and note a verbal update from Clerk Carol Baird.</i></p> <p><i>Confirmation of the Waddington Residents invitation to attend an open meeting on Monday 21<sup>st</sup> March in the Methodist Church Hall off the Square to discuss plans for the Queen's Platinum Jubilee Celebrations.</i></p> <p><i>Discuss and resolve the meeting format and agenda.</i></p>	

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<b>14. Planning Applications</b>	
<p>3/2022/0026 <b>Shireburn Caravan Park, Edisford Rd, Waddington BB7 3LB</b> Application for full consent - Three new residential caravan pitches with associated landscaping, access, and servicing.</p> <p>3/2022/0125 <b>43 Waddow View Waddington BB7 3HJ</b> Proposed demolition of existing utility room extension and replacement with single storey rear and side extension. Resubmission of 3/2021/1195.</p>	<i>Circulated to Cllrs between meetings for comment</i>
<b>15. Partnership Meetings</b>	
<i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</i>	
<b>16. Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
<p><i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i></p> <p><i>Duck Race – update from Clerk Carol Baird</i> <i>Revised meeting dates for WPC meetings – update from Clerk Carol Baird</i></p>	
<b>17. Next Meeting dates</b>	
<p><i>To consider and approve the following dates:</i></p> <p><i>17.1 Agenda items and Reports for April meeting to be submitted to the Clerk – by midday Monday 4<sup>th</sup> April 22.</i></p> <p><i>17.2 Next meeting to take place Monday 11<sup>th</sup> April 2022, 7.30pm at St Helen’s church Refectory meeting room.</i></p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at [www.waddington.website](http://www.waddington.website)